

# Peldon Village Hall

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## BOOKING CONFIRMATION

HIRER \_\_\_\_\_

DATE OF HIRING \_\_\_\_\_ NATURE OF EVENT \_\_\_\_\_

START TIME \_\_\_\_\_ FINISH TIME \_\_\_\_\_ TOTAL HOURS \_\_\_\_\_

ROOMS HIRED (delete as appropriate):

MAIN HALL, COMMITTEE ROOM AND KITCHEN /COMMITTEE ROOM ONLY

TOTAL CHARGE \_\_\_\_\_ DEPOSIT PAYABLE \_\_\_\_\_

MAXIMUM NUMBER OF PERSONS ATTENDING AT ANY TIME \_\_\_\_\_

SALE OF ALCOHOL:

Will alcohol be on sale? YES/NO

(If yes, the hirer confirms that they will obtain a Temporary Event Notice as required by the Licensing Act 2003 as a condition of hiring the Hall)

CONTACT NAME

\_\_\_\_\_

CONTACT ADDRESS

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

TELEPHONE \_\_\_\_\_ E-MAIL \_\_\_\_\_

I hereby confirm that the above details are correct and agree to abide by the terms and conditions of hiring the Hall, a copy of which has been made available to me.

SIGNED ON BEHALF OF THE HIRER \_\_\_\_\_

DATE

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